ADOPTED
7.1

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 26, 2026

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education

From: Thomas W. Taylor, Superintendent of Schools

Subject: Procurement Contracts of $25,000 or More

[ ] Information [X] Action

Superintendent Recommendation:
The superintendent recommends that the Board of Education approve the request to expend up to the indicated values for procurement contracts of $25,000 or more under the Annotated Code of Maryland, Education Article §5-112, §5-112 (a)(3), and Board of Education Policy DJA, *MCPS Procurement Practices and Bid Awards*, as applicable. These contracts can support districtwide purchases and may not be limited to a specific division. Every item represents requested authorization for 100 percent of the budget for that item, unless otherwise noted.

Formal bids and requests for proposals were obtained and evaluated by staff members in the Department of Procurement, Division of Financial Management, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Department of Procurement files. Summary information about vendors that receive payments of $25,000 or more during a fiscal year, July 1 through June 30 of the following calendar year, is available in the Funding Accountability and Transparency database on the Montgomery County Public Schools (MCPS) website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9, with local affiliates noted as applicable.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore it be

Resolved, That having been duly advertised or justified, the following contracts be awarded with the spending authority up to the values indicated, with the most responsive and responsible bidders or offerors meeting specifications as follows.

Division of District Operations

Bid Name: Office Furniture—Extension
Responsible Department: Department of Materials Management

4058.8 ***Description***: This is a request to exercise the third of four possible extensions of the contract for the purchase of office furniture, including desks, chairs, lateral files, and bookcases for new and modernized schools and for replacement furniture in MCPS schools and offices.

Awardees:
American Design Associates, Inc., Towson, Maryland
Douron, Inc., Owings Mills, Maryland

Total: *[Invoice amounts will be based on individual requirements]* $495,000

Bid Name: Vertical File Cabinets—Extension
Responsible Department: Department of Materials Management
4599.4 ***Description***: This is a request to exercise the third of four possible extensions of the contract for the purchase of vertical file cabinets for MCPS schools and offices.

Awardee:
Douron, Inc., Owings Mills, Maryland $200,000

Bid Name: Recreation Coach Bus Transportation Services
Responsible Division: Division of Transportation Services
1129964 ***Description***: This is a request to approve a new annual contract bridged through Montgomery County, Maryland, to prequalify coach bus contractors to provide safe, reliable, and efficient transportation services to students for trips as part of the educational and extracurricular programs. This bridge is a replacement of Contract No. 4400009763, Chartered Bus Services, bridged through the County of Fairfax, Virginia. That contract expired on December 30, 2025.

Awardee:
Eyre Bus Service, Inc., Glenelg, Maryland $200,000

Bid Name: Glass and Glazing Materials
Responsible Division: Division of Facilities Management
9008.11 ***Description***: This is a request to approve a new annual contract for the purchase of glass, glazing, mirrors, and polycarbonate, purchased by the Division of Facilities Management. These items are used for bathroom mirrors, windows, and showcases in MCPS schools and buildings.

Awardee:
Glass Distributors, Inc., Bladensburg, Maryland *[DBE-owned]* $175,000

Bid Name: Asbestos Abatement and Indoor Air Quality Equipment and Supplies—Extension
7121.8 ***Responsible Division***: Division of Facilities Management
Description: This is a request to exercise the second of four possible annual extensions of the contract for the purchase and delivery of asbestos abatement and indoor air quality equipment and supplies.

Awardee:
American Environmental Enterprises Inc.,
Glen Mills, Pennsylvania
Aramsco, Inc., Thorofare, New Jersey

Total: *[Invoice amounts will be based on individual requirements]* $316,381

Bid Name: Detergents & Cleaners for Laundry & Kitchen Use—Extension
Responsible Department: Department of Food and Nutrition Services
9116.9 ***Description***: This is a request to exercise the second of three possible annual extensions of the contract for the purchase of detergent and cleaners used by the Department of Food and Nutrition Services for the cleaning and sanitation of kitchen equipment and laundry.

Awardees:
Ecolab Inc., New York, New York
Imperial Bag & Paper Co. LLC, dba S Freedman & Sons, Landover, Maryland

Total: *[Invoice amounts will be based on individual requirements]* $145,000

Contract Name: Theatrical Rigging and Architectural Lighting Inspections, Maintenance and Repair Services—Extension
095.23.B3 ***Responsible Division***: Division of Facilities Management
Description: This is a request to approve an extension of the annual contract bridged through Howard County Public School System to provide theatrical rigging, lighting, and sound inspection used by the Division of Facilities Management.

Awardees:
Barbizon Capitol Inc., Alexandria, Virginia
Parlights Concert Lighting, Inc., Frederick, Maryland
Stage Rigging Services. Inc., Greensboro, North Carolina

Total: *[Invoice amounts will be based on individual requirements]* $800,000

Bid Name: Media Center Supplies—Extension
Responsible Department: Department of Materials Management
4088.13 ***Description***: This is a request to exercise the second of three possible annual extensions of the contract for the purchase of media center and laminating supplies, and laminator purchases and services for individual MCPS schools, which are stocked in the warehouse.

Awardees:
Pyramid Paper Company, dba Pyramid School Products, Tampa, Florida
School & Office Services, Inc., Monkton, Maryland

Total: *[Invoice amounts will be based on individual requirements]* $71,000

Division of Teaching and Learning

Bid Name: Purchase of Printed Music for Orchestra, Band, and Chorus
Responsible Department: Department of Curriculum and Development
4586.9 ***Description***: This is a request to approve a new contract to purchase printed music for Orchestra, Band, and Chorus programs.

Awardees:
Guitar Center Stores, Inc., Frederick, Maryland
Luck's Music Library, Madison Heights, Michigan

Total: *[Invoice amounts will be based on individual requirements]* $30,000

RFP Name: Out of School Time Academic Support and Enrichment Programs
Responsible Department: Department of Academic Programs
4971.1 ***Description***: This is a request for additional funding under this contract, which provides academic support and enrichment to provide proven, evidence-based, culturally relevant programs, targeted to engage diverse student populations and meet the needs of MCPS' most underserved students. These programs aim to provide mentoring to young students, academic support, and sports after school.

Awardee:

Identity Inc, dba Identity of Maryland Inc., Gaithersburg, Maryland $204,187

Division of Financial Management

04-23

RFP Name: Instructional and Educational Resources
Responsible Department: Department of Procurement
Description: This is a request to approve the contract bridged through OMNIA Partners Region 14 ESC, Contract No. 11-77, for school-level funding allocation purchases of instructional materials, such as journals, flip charts, sensory fidgets, etc., across MCPS schools.

Awardee:

Really Good Stuff, LLC, dba Steve Spangler Science, Shelton, Connecticut $250,000

771-25

RFP Name: Classroom and Teaching Aids, Supplies, and Equipment
Responsible Department: Department of Procurement
Description: This is a request to approve the contract bridged through BuyBoard for school-level funding allocation purchases of instructional materials across MCPS schools, to include awards, trophies, and personal recognition products.

Awardee:
4Imprint, Inc., Oshkosh, Wisconsin $375,000

750-24

RFP Name: Classroom and Teaching Aids, Supplies, and Equipment
Responsible Department: Department of Procurement
Description: This is a request to approve the contract bridged through BuyBoard for school-level funding allocation purchases of instructional materials, to include paint trays, stress balls, yarn, and board games, etc., across MCPS schools.

Awardee:
OTC Brands, Inc. dba Oriental Trading Co., Omaha, Nebraska $175,000

002101

RFP Name: General Lab Supply & Distribution Services
Responsible Department: Department of Procurement
Description: This is a request to approve the contract bridged through OMNIA Partners Region 14 ESC, for the laboratory and science equipment and supplies through school-level funding

allocations for instructional materials such as frogs for dissection, venipuncture, and injection kits used in science labs and special projects across MCPS schools.

Awardee:
Fisher Scientific Company, LLC, Hanover Park, Illinois $350,000

RFP Name: Laboratory and Science Equipment, Supplies and Related Technology and Services
Responsible Department: Department of Procurement
020723 ***Description***: This is a request to approve the contract bridged through Sourcewell, for the purchase of laboratory and science equipment and supplies for use in science labs such as hot plates, histology kits, cylinders, and algae sets, purchased through school-level funding allocations for instructional materials across MCPS schools.

Awardees:
Carolina Biological Supply Co., Burlington, North Carolina $350,000

Bid Name: Digital Resources & Instructional Materials
Responsible Department: Department of Procurement
050.24.87 ***Description***: This is a request to approve the contract bridged through Sourcewell for the purchase of Laboratory and Science equipment and supplies such as bile salts, iron chloride, sodium hydroxide pellets and organic modeling kits, purchased through school level funding allocations for instructional materials across MCPS schools.

Awardee:
Flinn Scientific, Batavia, Illinois $100,000

Division of Technology Services

Bid Name: Miscellaneous Business Forms
Responsible Department: Department of Cybersecurity and Technology Infrastructure
1142.9 ***Description***: This is a request to approve the new annual contract for the purchase of miscellaneous business forms such as: V-Fold report cards, labels for student records and various perforated paper styles used for conducting MCPS business.

Awardees:
RR Donnelley and Sons Company, dba RR Donnelley, Chicago, Illinois
Formost Graphic Communications, Inc., Gaithersburg, Maryland $50,000

	Contract Name: Information Technology and Office Management/ Records ***Responsible Department***: Department of Cybersecurity and Technology Infrastructure	
GSA MAS 47QSMS24D0010	***Description***: This is a request to exercise the fourth year of an initial five-year contract for critical disaster recovery services, bridged through General Services Administration—Multiple Award Schedule. It includes a $2,000 one-time amendment fee to implement immutable backups, ensuring data can be restored even in the event of a ransomware attack. These recovery systems provide a secondary location for MCPS to maintain business continuity during major power or building failures, fulfilling both industry best practices and Maryland State Department of Information Technology policy to have a disaster recovery site, allowing for continued business operations.	
	Awardee:	
	Recovery Point Systems, Inc., Gaithersburg, Maryland	$804,804
		$5,091,372

TOTAL PROCUREMENT CONTRACTS $25,000 OR MORE

TWT:IAW:amd

Attachment

Bid Activity Report-25K
March 26, 2026

Attachment

BID/RFP No.	Name	No. of Vendors Mailed	No. DBE Vendors Mailed	Total No. of Bids Received	Total No. of DBE Bids Received	Total No. of Bids Awarded	Total No. of DBE Contracts Awarded
4058.8	Office Furniture—Extension	10	5	3	0	2	0
4599.4	Vertical File Cabinets—Extension	11	5	1	0	1	0
1129964	Recreation Coach Bus Transportation Services	Bridged through Montgomery County, Maryland					
9008.11	Glass and Glazing Materials	9	1	1	1	1	1
7121.8	Asbestos Abatement and Indoor Air Quality Equipment and Supplies—Extension	19	4	3	1	2	0
9116.9	Detergents & Cleaners for Laundry & Kitchen Use—Extension	5	0	2	0	2	0
095.23.B3	Theatrical Rigging and Architectural Lighting Inspections, Maintenance and Repair Services—Extension	Bridged through Howard County Public Schools					
4088.13	Media Center Supplies—Extension	6	0	4	0	2	0
4586.9	Purchase of Printed Music for Orchestra, Band, and Chorus	6	0	2	0	2	0
4971.1	Out of School Time Academic Support and Enrichment Programs	55	10	23	7	1	0
04-23	Instructional and Educational Resources	Bridged through OMNIA Partners Region 14, ESC					
771-25	Classroom Teaching Aids, Supplies, and Equipment	Bridged through BuyBoard					
750-24	Classroom Teaching Aids, Supplies, and Equipment	Bridged through BuyBoard					
002101	General Lab Supply & Distribution Services	Bridged through OMNIA Partners Region 14, ESC					
020723	Laboratory and Science Equipment, Supplies and Related Technology and Services	Bridged through Sourcewell					
050.24.87	Digital Resources & Instructional Materials	Bridged through Association of Education Purchasing Agencies Cooperative Contract					

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BID/RFP No.	Name	No. of Vendors Mailed	No. DBE Vendors Mailed	Total No. of Bids Received	Total No. of DBE Bids Received	Total No. of Bids Awarded	Total No. of DBE Contracts Awarded
1142.9	Miscellaneous Business Forms	47	2	3	0	2	0
GSA MAS 47QSMS24D0010	Information Technology and Office Management/ Records	Bridged through General Services Administration—Multiple Award Schedule					
4114.7	Classroom Furniture—Extension	8	1	6	0	3	0
4035.8	HVAC/Refrideration Equipment and Parts—Extension	22	3	12	1	7	0
4121.21	Office Papers, Virgin & Recycled—Extension	19	5	6	1	3	0
4087.13	Office and School Supplies—Extension	34	16	8	3	8	2
7133.12	Cafeteria Disposable Supplies—Extension	5	11	5	2	6	1
9472.1	Emergency Responder 2-Way Radio Amplification System—Extension	19	2	3	0	3	0
1220.1	Provision, Installation and Support of Advanced Door Alarm Systems	38	0	5	0	1	0